

SDSWMA Governing Board Meeting Minutes
Board Meeting – September 19, 2023
Ramkota Hotel Board Room, Aberdeen, SD
8:00 AM CT/7:00 AM MT

Call to Order

President Donny Kuper called the meeting to order at 8:05am. Board members present were Katie Stiegelmeier, Kevin Roth, Keith DeLange, Sandi Lockett, Luke Rodig, and Mike Erickson. Board members Nick Emme, Jason Hinds, Shannon Dwire, and Val Keller were present via conference call. Executive Director (ED) Melissa Fahy was also present. No conflicts and no additions to the agenda were voiced.

Administrative Actions and Approvals

Motion by Mike Erickson and second by Sandi Lockett to **approve minutes** from the July 19, 2023 board meeting, motion carried. Treasurer Michael Erickson presented the financial report. The financial documents were provided in the board meeting packet which was emailed by ED. As of 9/18/23 the online checking balance was \$35,048.67 and the investment savings balance was \$49,003.63. Motion made by Keith DeLange to approve the financial report as presented, second by Kevin Roth, motion carried. The scholarship fund had a balance of \$56,983.55 on 8/31/23. Motion by Sandi Lockett to approve the scholarship report as presented, second by Katie Stiegelmeier, motion carried.

Old Business

ED Fahy reported that the **P&L YTD previous year comparison and budget vs. actual** were emailed to the Board prior to this meeting. ED noted that checks for the Annual Conference registrations were still coming in and will be deposited before the end of the month. ED Fahy also noted that membership dues were still coming in and will send out reminders after the conference. ED Fahy also noted that the bulk of the meeting expenses were from the Joint Conference in 2022 which were paid out during the 2022-2023 FY.

ED Fahy also provided a copy of the P&L of the MOLO Certification class from April 2022, as requested at the July 19, 2023 board meeting. ED Fahy noted that with the income, expenses, and grant reimbursement, the association made \$1,378.57 from the MOLO course.

ED Fahy provided the board a final copy of the 2023 Annual Conference agenda, which included the conference schedule, the conference exhibitors and a list of the conference sponsors. ED Fahy also provided the board with their volunteer assignments as well as an estimated income & expenses from the conference.

As discussed during the July 19, 2023 board meeting, ED Fahy provided the board with the options for maintaining the website (including software updates and plug in updates). ED Fahy recommended the \$99/year plan which includes quarterly plugin updates, weekly backups, Google Analytics reports, and annual software plugins. A motion by Mike Erickson to approve the \$99/year website maintenance plan, seconded by Val Keller, motion carried.

The board also continued the discussion of the SDSWMA Logo and possible name change. Mike Erickson expressed concerns over changing the name as “Waste Management Association” encompasses several aspects of the solid waste industry. Erickson also mentioned that changing the name would be a lot of paperwork and hassle. The board agreed that adding color to the logo would make it stand out more and

could be used in marketing for new members. A motion by Sandi Lockett to keep the SDSWMA name as is, but redesign the logo with color, second by Mike Erickson, motion carried.

New Business

ED Fahy presented the proposed election ballot and proposed budget that will be discussed at the general membership meeting on Sept 21, 2023. ED Fahy noted that the election ballot would need nominations from the floor to fill in the VP position as well as the Board of Directors.

The contract for ED Fahy is set to expire on September 30, 2023. Instead of doing a new contract, ED Fahy proposed a contract extension to the board for 12 months ending on September 30, 2024. ED Fahy noted that it took a tremendous amount of work to put everything together for the Joint Conference in 2022, and juggling 3 part-time jobs was taking its toll. The board discussed and approved the contract extension for ED Fahy through September 30, 2024.

President Kuper announced the upcoming conference and workshop dates for 2024. The Spring Workshop will be held on April 23 & 24, 2024 at the Spring Hill Suites at Cadillac Jacks in Deadwood. The Fall conference will be held on September 18-20, 2024 at the Ramkota Hotel in Sioux Falls.

Committees

Committee Reports were emailed to each committee chair. These reports will be presented at the general membership meeting on September 21, 2023. Shannon Dwire will present the Planning, Program, & Education Report. Kevin Roth will present the Membership Committee report. Lucas Hoover will present the Scholarship Committee report.

The next board meeting is tentatively scheduled for November 29, 2023. A motion was made by Mike Erickson to adjourn the meeting, second by Keith DeLange. Meeting adjourned at 9:40 am CT/8:40 am MT.

Respectfully submitted,
Melissa Fahy
Executive Director SDSWMA