

**SDSWMA Governing Board Meeting Minutes**  
Board Meeting – September 23, 2019  
Perkins, Brookings, SD  
9:00 am Central time

**Call to Order**

President Dale Fortin called the meeting to order at 9:00 am. Board members present were Lucas Hoover, Kevin Roth, Todd Langland, Don Kuper, Dennis McAlpine, Luke Rodig, and Jason Hinds. Board members Jay Johnson, Jeff Barber, Tim Taggart, Garrett Williams, and Mike Erickson was present via conference call. Executive Director (ED) Melissa Fahy was also present. Andy Bruels was absent. No conflicts and no additions to the agenda were voiced.

**Administrative Actions and Approvals**

Motion by Todd Langland and second by Jay Johnson to **approve minutes** from the July 15, 2020 board meeting, motion carried. Treasurer Michael Erickson presented the financial report. The financial documents were provided in the board meeting packet which was emailed by ED. As of 9/23/20 the online checking balance was \$30,138.69 and the investment savings balance was \$50,123.04. Motion made by Todd Langland to approve the financial report as presented, second by Luke Rodig, motion carried. The scholarship fund had a balance of \$50,497.02 on 8/31/20. Scholarship checks were sent out the first week of August at a total of \$5,000. Only one scholarship check (\$1,700) had not yet been cashed as of 9/23/20. Motion by Jay Johnson to approve the scholarship report as presented, second by Lucas Hoover, motion carried.

**Old Business**

ED Fahy reported that the **P&L YTD previous year comparison and budget vs. actual** were emailed to the Board prior to this meeting. ED noted that our meeting income is a lot higher than the previous year due to the checks from the NDSWRA from the 2019 Joint Conference and that the meeting expenses were low because the 2020 Spring Workshop was cancelled due to COVID-19. ED Fahy also noted that membership dues were still coming in and will send out reminders after the conference.

ED Fahy is looking for volunteer to help out with the 2020 Annual Conference. Dale Fortin volunteered to ride the shuttle bus to the landfill. Garrett Williams, Luke Rodig, and Todd Langland volunteered to be moderators, Jason Hinds volunteered to help with the computer/microphone/presentations, and Kevin Roth volunteered to help ED Fahy at the registration booth and with the vendors.

ED Fahy also presented the **P&L Detail for the 2020 Annual Conference**. As of September 16, 2020, the income for the conference was at \$16,435.00. ED Fahy noted that the projected expenses would be approximately \$4,800 from HyVee for catering, approximately \$3,600 for the hotel (convention center, breaks, and social bar), and approximately \$520 for miscellaneous expenses (shuttle bus, door prizes, etc.) The projected profit from the 2020 Annual Conference is approximately \$7,600.

**New Business**

ED Fahy presented the proposed election ballot and proposed budget that will be discussed at the general membership meeting on Sept 12. On the proposed budget, ED Fahy noted the \$2,200 line item for supplies and repairs which is for a new association computer. The current laptop was running really slow and started shutting off randomly. Jason Hinds made a motion for allowing ED Fahy to purchase a new computer up to \$2,500, second by Kevin Roth. Motion carried.

ED Fahy also confirmed the upcoming 2021 Conference dates and locations: Spring Workshop will be April 6-7, 2021 at the Ramkota Hotel in Rapid City and the Fall Conference will be on September 21-23, 2021 at the Crossroads Hotel in Huron (which was relocated from Yankton due to scheduling conflict with the hotel).

### **Committees**

Committee Reports were emailed to each committee chair. These reports will be presented at the general membership meeting on September 23.

### **General Membership meeting**

The general membership meeting will be held on September 23, 2021 during lunch. The proposed budget and proposed Governing Board Election Ballot will be included in the general membership packet for membership approval. Additional nominations for the board of directors will be taken from the floor during the general membership meeting.

The next board meeting will be scheduled after the election of the new officers. A motion was made by Todd Langland to adjourn the meeting, second by Lucas Hoover. Meeting adjourned at 10:00 am.

*Respectfully submitted,*

*Melissa Fahy*

*Executive Director SDSWMA*