

SDSWMA Governing Board Meeting Minutes
Board Meeting – September 12, 2018
Lewis & Clark Meeting Room Ramkota Hotel, Pierre, SD
9:00 am Central time

Call to Order

President Val Keller called the meeting to order at 9:02 am. Board members present were Jeff Barber, Dustin Hansen, Jay Jonson, Lucas Hoover, Dale Fortin, Dennis McAlpine, Todd Langland, Luke Rodig, Tim Taggart, and Garret Williams. Executive Director (ED) Melissa Fahy and Carolyn Trautman (for Mike Erickson) were also present. Andy Bruels and Sec/Treas Mike Erickson were absent. No conflicts and no additions to the agenda were voiced.

Administrative Actions and Approvals

Motion by Jay Johnson, second by Tim Taggart to **approve minutes** from the July 18, 2018 board meeting, motion carried. Treasurer Michael Erickson was absent; however, Carolyn Trautman presented the financial report. The financial documents were provided in the board meeting packet which was emailed by ED. As of 9/5/18 the online checking balance was \$21,271.66 and the investment savings balance was \$55,167.60. Motion made by Jeff Barber to approve the financial report as presents, second by Tim Taggart, motion carried. The scholarship fund had a balance of \$53,060.97 on 9/11/18. Scholarship checks were sent out the first week of August at a total of \$8,000. Motion by Dale Fortin to approve the scholarship report as presented, second by Lucas Hoover, motion carried.

Old Business

ED Fahy reported that the **P&L YTD previous year comparison and budget vs. actual** were emailed to the Board prior to this meeting. ED noted that with the budget vs actual, the bank card processing fees are significantly lower than what was budgeted. This is due to the use of PayPal instead of QuickBooks.

ED Fahy also presented the proposed budget that will be discussed at the general membership meeting on Sept 13. ED Fahy noted that there were 15 vendors and approximately 95 attendees were registered for the annual conference. ED also noted that membership renewals were coming in with the conference registration. ED Fahy is working on the grant application for the MOLO course which will be held in Aberdeen the first week of April 2019.

New Business

ED Fahy was in contact with the NDSWRA and they are looking forward to the joint conference in 2019. The NDSWRA is currently looking for a new Executive Director so this could impact the Joint conference planning. ED will keep in touch with the NDSWRA Board of Directors and pass along information onto the Board.

Committees

Volunteers were assigned duties to help with the Annual Conference. Committee Reports were emailed to each committee chair to present at the general membership meeting on September 13. The Scholarship committee will need to fill 1 position with the departure Karl Merbach. Dustin Hansen will announce the open position during the general membership meeting.

The Board also discussed a way to survey the membership about how the Board is doing and what their thoughts are on the conferences and workshops. Dennis McAlpine will come up with a list of questions for a Survey Monkey that will be emailed out to the membership.

General Membership meeting

The general membership meeting will be held on September 13, 2018 during lunch. The proposed budget will be included in the general membership packet for membership approval. The Proposed Governing Board Election Ballot was also emailed to the board prior to this board meeting for review. Additional nominations will be taken from the floor during the general membership meeting.

The Board decided to go ahead and schedule the next board meeting for October 17, 2018 in Chamberlain. ED Fahy will send out a meeting invitation to the Board and new Board members with a location. Motion to adjourn at 10:45 am by Jay Johnson, second by Todd Langland, motion carried.

Respectfully submitted,

Melissa Fahy

Executive Director SDSWMA