

SDSWMA Governing Board Meeting Minutes
Conference Call Board Meeting
January 10, 2018, 9:00 am central time/8:00 am mountain time

Call to Order

President Val Keller called the meeting to order at 9:03/8:03 am. Board members present were Lucas Hoover, Mike Erickson, Tim Taggart, Andy Bruels, Dennis McApline, Jay Johnson, Jeff Barber, Dale Fortin, and Garrett Williams. Dustin Hansen was absent. An addition to the agenda was made by ED Melissa Fahy to the Director's Report. A motion was made by Jay Johnson to approve the agenda with the additional item, second was made by Tim Taggart. Motion carried.

Administrative Actions and Approvals

A motion was made by Dale Fortin, second by Tim Taggart to **approve minutes** from the November 1, 2017 Board meeting, motion carried. Treasurer Michael Erickson provided financial and scholarship reports. Copies of the bank statements were emailed to the Board prior to the meeting. As of January 5, 2018, the online checking balance was \$17,727.26 and the investment savings balance was \$55,367.66. Motion by Jay Johnson to approve the financial report as presented, second by Dale Fortin, motion carried. The scholarship fund had a balance of \$58,114.95 on 12/31/17. This balance includes **\$8000 still owed to Association for 2017 awards**. SDSWMA netted \$2,363.00 on the Annual Conference scholarship fundraisers and \$1,145 on the 2017 Spring Workshop scholarship fundraisers. The December 31 balance minus \$8,000 owed to SDSWMA for 2017 plus \$3,781.0 raised in 2017 leaves an estimated account balance of \$53,895.95. Keeping with the past formula of subtracting our base fund balance of \$40,000.00, this leaves **\$13,895.95 available for scholarship awards in 2018**. ED Fahy mentioned that in 2017, there was \$8,900 available for the scholarship awards, but to provide a buffer for market fluctuations, the board approved \$8000 for scholarship awards in 2017. ED Fahy mentioned that even with a buffer, 2018 scholarship awards could be as high as \$13,000. Motion by Tim Taggart, second by Jay Johnson to approve the scholarship financial report and award up to \$8,000.00 in scholarships for 2018, motion carried. This equals the 2017 awards, which were the largest amount available to date for scholarships in one year. The second highest amount was \$4,900.00 in 2016.

Old Business

Due to the resignation of Ryan Badten from the Board of Directors, the positions on the Board needed to be adjusted. Through email correspondence, the proposed changes on the Board included Dennis McAlpine moving from VP to President Elect (fill Ryan's position), Dale Fortin moving from Director to Vice President, and adding Luke Rodig to Director to fill Dale's remaining term. Motion made by Jay Johnson, second by Tim Taggart to approve the board adjustments. Motion carried.

ED Fahy reported that the **P&L YTD previous year comparison and budget vs. actual** were emailed to the Board prior to this meeting. ED Fahy noted that there was an additional expense under supplies for printing new letterhead and envelopes with the new association address. ED Fahy also noted that membership was under budget, but most renewed with the 2017 annual conference. The rest of the budget is right on track. The books have been sent to the accountant to prepare the 2016 tax return. The official dates for the **2017 Spring Workshop** are May 8-9, 2018 at the Holiday Inn Express/Boulder Canyon Station Event Center in Strugis, SD. ED Fahy discussed updates that were made to the website based on discussion from the November 1, 2017 board meeting. ED Fahy added the minutes from the board and membership meetings and will maintain the page with at least 1 year worth of minutes. ED Fahy also added the Material Matter News Flash that was sent out to the members on November 20, 2017. ED Fahy

also updated the scholarship information on the website, which was sent out to the members and colleges on November 30, 2017.

ED Fahy discussed that she is working with the SD Association of Environmental Professionals on their upcoming 8 Hour OSHA Hazwoper Refresher courses. Because ED Fahy has her 40 Hour OSHA certification, she will need the 8 Hr Refresher to maintain the certification and asked the board if they would be willing to pay for the registration. A motion was made by Dale Fortin, second by Jay Johnson to pay the \$80 registration fee for ED Fahy to take the 8 Hr Refresher course. Motion carried.

New Business

The 2018 Spring Workshop is scheduled for May 8-9, 2018 at the Holiday Inn Express, Sturgis, SD. Topics discussed included DENR Update, Custer State Park Fire, and tours of the Rapid City Landfill (cell construction) with Demonstrations. Jeff Barber volunteered to help the planning committee with the spring workshop to include tours at the Rapid City Landfill. ED Fahy will also email the membership asking for topic and speaker suggestions.

The board discussed the option of whether having a Spring Workshop or a MOLO certification course for Spring 2019. ED Fahy will send an email to the regional landfill and tribes to see if there is a need for a MOLO class.

Committees:

The Newsletter/Website Committee Chair position is vacant due to the departure of Ryan Badten. The board suggested Carolyn Trautman to fill this position since she is familiar with the website and has done several newsletters. ED Fahy will talk with Carolyn to see if she would be willing to fill this position.

2018 Quarterly Board Meetings: May 7, 2018 with spring workshop, July 2018 in Mitchell, September 11 or 12 with the Annual Conference.

Motion to adjourn at 9:51/8:51 am by Dale Fortin, second by Jay Johnson, motion carried.

Respectfully submitted Melissa Fahy, Executive Director SDSWMA