

SDSWMA Governing Board Meeting Minutes
Board Meeting – Cody Room, The Lodge at Deadwood
September 13, 2016 at 8:00 am MT w/breakfast

Call to Order

President Fred Snoderly called the meeting to order at 8:02 am. Board members present were Larry McManus, Tim Taggart, Valerie Keller, Melissa Fahy, Jay Johnson, Jeff Barber, Mike Cook, Dennis McAlpine, Karl Merbach, Mike Erickson, Ryan Badten, Tim Hess and Dale Fortin. President Elect McManus presented information on a conflict of interest policy for Board discussion at the November meeting. Motion to approve the agenda as written by Jay Johnson, second by Tim Taggart, motion carried.

Administrative Actions and Approvals

Motion by Valerie Keller, second by Karl Merbach to **approve minutes** from the June 15, 2016 Board meeting, motion carried. Secretary Treasurer Erickson provided the following **financial report** (copies were emailed to the Board prior to the meeting), as of 9/7/16 the online checking balance was \$66,504.86 but two checks are outstanding bringing the balance to \$66,189.86 with many conference expenses already paid, and the investment savings balance was \$53,578.96. Motion by Ryan Badten to approve the financial report as presented, second by Jay Johnson, motion carried. Erickson also reported a scholarship fund balance of \$47,401.74 on 9/10/16. This balance includes \$900 still owed to Association for 2015 awards and \$3,800 owed to the Association for 2016 awards. Motion by Larry McManus, second by Tim Taggart to approve the scholarship financial report as presented, motion carried.

Old Business

ED reported that the **P&L YTD previous year comparison and budget vs. actual** were emailed to the Board prior to this meeting. The main things to note were income coming in higher and expenses lower than the budget. There is still additional revenue and the SW grant for conference speakers to come in on the income side and facility/catering bills on the expense side. It is important to note that the Joint conference skews the P&L numbers due to the new fiscal year beginning on October 1. **Membership renewal** announcement went out on September 2, 2016 to all the current SDSWMA members with a link to online renewal and a request to register after renewing. This registration will populate the online membership directory. The **SDSWMA Mission Statement** still requires updating and discussion will be deferred to November meeting. Board can refer to June meeting minutes for a start on these changes.

New Business

Conference and workshop locations for 2017-2019 were established at the June meeting, but two locations need to change. Pierre will move to 2018 and Mitchell to 2017.

At 9:13 a.m. ED Trautman was asked to leave the meeting for an executive session discussion on her **renewal contract**. At 9:24 a.m. ED returned and the meeting continued with a motion by Larry McManus to approve the new contract with a 4% COL increase making the new base for contract \$2,964.00/month plus 4.5% state sales tax, second by Valerie Keller, motion carried with Michael Erickson abstaining.

ED provided a task list for the Joint Annual Conference and received Board volunteers to fill the list. Tim Taggart volunteered to handle the door prizes; Melissa the scholarship donations/ticket sales/auction setup; Fred Snoderly, Michael Cook and Karl Merbach moderators; Ryan Badten the technology/speaker setup; Valerie the Corn hole Tournament; Jay Johnson and Fred Snoderly the golf tournament; and Mike Erickson, Larry and Jay handling the scholarship auctions. Bus captains were needed and Board nominee Dustin Hansen volunteered himself, Keven and John (SF employees).

Committee Reports:

2016 Annual Conference projected income is \$21,000/Association. All **committee chairs** had reports ready for the Annual meeting on Wednesday. Larry McManus noted that he was disappointed in the lack of nominees received for the Hall of Fame and Awards. He noted that the Hall of Fame nominees need to be approved at the June Board meeting so they can be invited to the banquet for the awards. Larry requested Board approval of the 2016 Hall of Fame inductees: Jerry Wright, Bob McGrath, Mike Erickson and Ron Olson. Valerie Keller made a motion to approve these four candidates as the first Hall of Fame Inductees, second by Tim Hess, motion carried.

First Board meeting of 2016 FY will be in November and arranged by email.

Motion to adjourn at 9:32 am by Karl Merbach, second by Tim Taggart, motion carried.

Respectfully submitted Carolyn Trautman, Executive Director SDSWMA